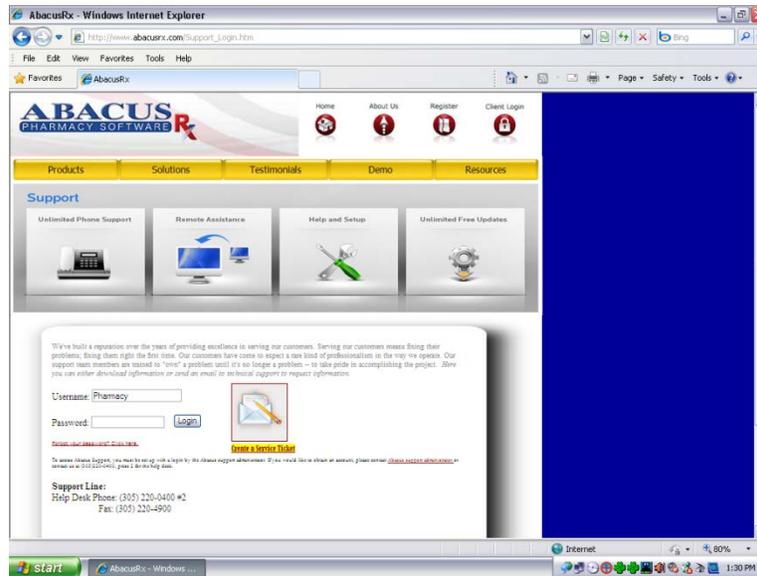
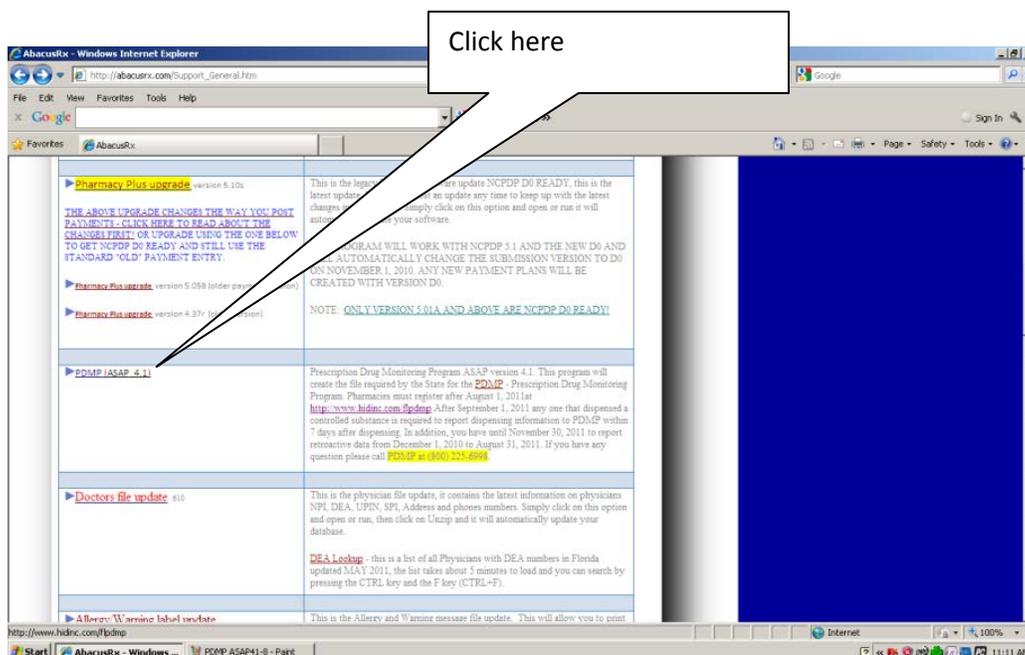


[PDMP\(ASAP 4.1\)Reporting Program](#)

1. From the Abacus main web page, go to the Client Login link, and the screen below will be display. Enter the password, to get access to the support page. Once you have access proceed to the next step.



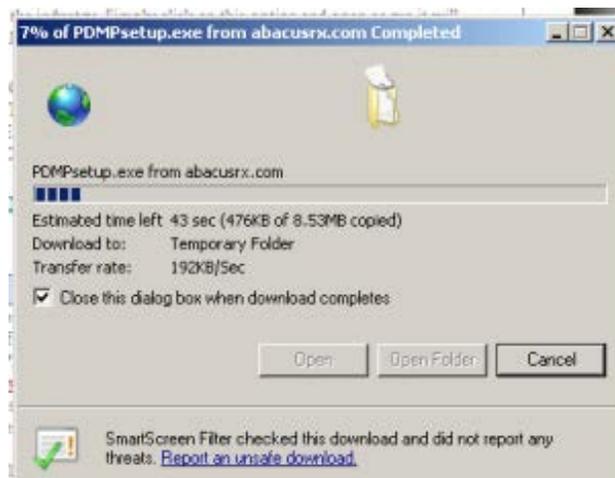
2. Once inside the support page scroll down until you find [PDMP\(ASAP 4.1\)](#) and select it by right clicking with the mouse.



- Once you have click in it, a window will open up, and you will be prompted with the following similar choices, please click on the RUN or OPEN choice and continue to the next step.



- A setup program will download which will install the PDMP program.



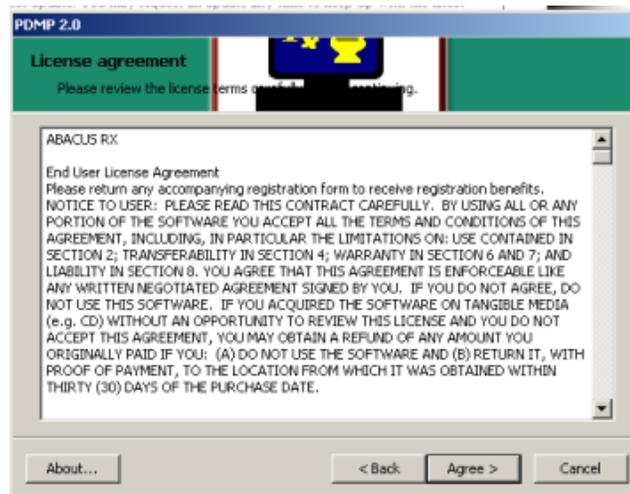
- Once the setup program has downloaded you will be ask if you allow the program to run, select to allow it to run.



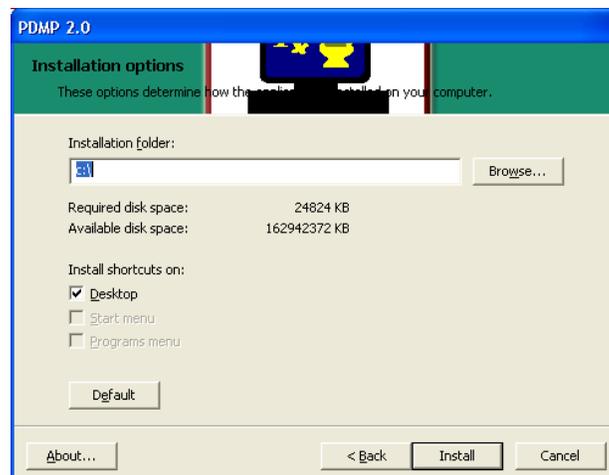
- Once the setup program start, you will be shown the setup screen (below), select [Next] to continue.



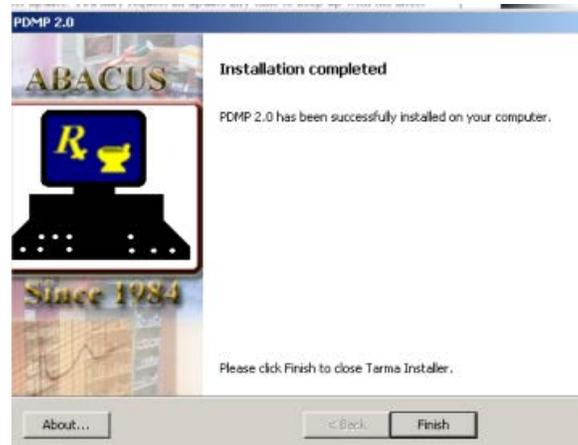
- A license agreement will be display for you to read, if you agree proceed to the next step by clicking the [Agree] selection.



- The next screen will ask you to selet the drive letter where your pharmacy program is located. If you have only one computer or are in the main computer, you may continue without making a change. If you have more than one computer and you are not in the main computer, you will need to change the "Installation folder" drive letter to the network letter (usually "N:\"). Select [Install] to continue.



9. Once the installation is complete you will see the following screen.



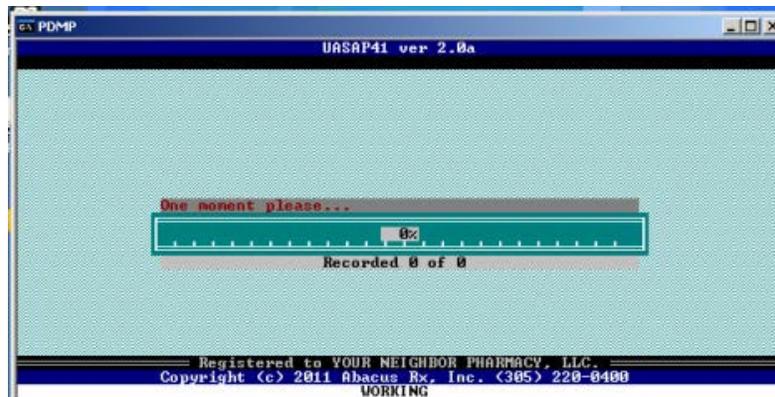
10. The setup program created a shortcut on your desktop to access the PDMP program (look for an icon that looks like the one below). You are now ready to start creating the weekly PDMP report.



11. Double click on the PDMP icon, the reporting program will open and it will look exactly as you see below. You will then be able to set the date range (the default is one week back from today's date) you need for the reporting period. You may store the file name in a different folder, but you should use the same file name. After setting the date range, you can press [Page Down] to execute the report.



12. Next, you will see a progress bar showing the progress of the report being generate.



13. Once the report is generated it will display a message instructing you to where the report file needs to be sent .

